

Bus Conditions of Usage

Bookings:	<ul style="list-style-type: none"> The YMCA reserves the right to reject or alter any bookings in order to maximise the goals and objectives of the organisation. Usage bond is required prior to using the bus. Bus is to be refuelled upon return, if bus is not refuelled you will be charged the following rate- $\frac{1}{4}$ tank fuel = \$40, $\frac{1}{2}$ tank = \$80, $\frac{3}{4}$ tank = \$120, Full tank = \$150. Prices will be rounded up to the greater cost if fuel is between points (e.g. if fuel gauge is between $\frac{3}{4}$ full and $\frac{1}{2}$ you will be charged for $\frac{1}{2}$ a tank) The bus must be collected and returned <u>within office hours</u> at the agreed time. Failure to return the bus within office hours at the agreed time will result in refusal of future requests for bus usage and forfeit of usage Bond. The centre will take no responsibility for the user's property whilst in the bus. Failure to comply with any of the outlined conditions will result in indefinite withdrawal of usage rights.
Legalities:	<ul style="list-style-type: none"> All drivers must hold a full current license, be 25 years old or over, be authorised by City Of Melbourne how their license to centre staff when collecting the bus. Only registered drivers of the bus will be permitted to drive the bus. To be registered you must complete <i>Usage Application Form</i> and be interviewed by a representative of The City Of Melbourne before being able to use the bus. Your license will be required to be sighted each and every time the user signs out the bus. If there is minor damage to the bus in any way (scratch/dint) whilst in your care, you must notify staff on return of the vehicle. You will NOT be required to pay any excess In the event of an accident, the driver MUST immediately notify the City of Melbourne Corporate Transport Office on their number 9658 9035. Their office hours are 7am to 7pm. This number also appears on the windscreen of the bus. Council will forward an incident report or insurance claim form to be completed by the driver depending on the nature of the damage. There is no excess to be paid by the driver. Council covers the excess cost unless the conditions of usage have not been met or there is evidence of negligence
Cleaning:	<ul style="list-style-type: none"> The bus is to be swept and mopped after every use by the driver responsible for the bus. Cleaning products will be made available to bus users if the bus is returned dirty. Failure to do so will result in forfeit of the usage bond
Damage:	<ul style="list-style-type: none"> All reasonable steps should be taken to protect the property from damage. Any damage or accident must be reported to the Corporate Transport Office of the City Of Melbourne on 9658 9035 or corporatetransport@melbourne.vic.gov.au immediately following the accident or incident The user must indemnify the Principal from and against all actions, claims, penalties, demands, costs, expenses or damages in any way related to any act or omission of the YMCA or of any person acting on the YMCA's behalf in respect to the use of services and facilities of the Centre.
Expectations of behaviour:	<ul style="list-style-type: none"> The consumption of food, drinks, alcohol and smoking are strictly prohibited in the bus It is the user's responsibility that seat belts are worn at all times. The bus seats eleven passengers and one driver. It is illegal to carry more people. It is the driver's responsibility to enforce this regulation. The user shall be responsible for and ensure the behaviour of the users of the bus is appropriate. The bus is to be used for the activity specified at the time of booking. It is not to be used for personal transport by group members.
Bond:	<ul style="list-style-type: none"> A usage bond of \$150.00 (CASH ONLY) is payable for each and every vehicle usage Users will receive a receipt of this payment The bond will be forfeited if the vehicle is left in an unacceptable and untidy condition. Users may also be liable to pay cleaning costs additional to the bond if required. An on-duty staff member will inspect the bus prior to and after the usage period.
Safety:	<ul style="list-style-type: none"> The users intended journey must be outlined above. It is the driver's responsibility to abide by all Victorian Road Rules. Any infringements will be at the cost of the nominated person who signed out the vehicle. The user will ensure all doors and windows are locked and all lights are off when the bus is parked. The driver's blood alcohol reading must be .00 at all times while using the bus

Disclaimer:

I, the undersigned, approve of the above application of behalf of the user, and in doing so agree that the YMCA and it's officers, leaders, staff and agents shall be released from, and not incur, any responsibility or liability whatsoever for any accidents or injuries, or for any damage to or loss of property to the user or persons associated with the user. I further authorize you to obtain medical, and/or ambulance assistance in the case of an accident or emergency involving the user or persons associated with the user and I agree that the user or persons associated with the user will bear all costs thereby incurred.