

KENSINGTON COMMUNITY AQUATIC AND RECREATION CENTRE

Expression of Interest - Ongoing Bookings



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1. Introduction

The Y Victoria is seeking Expressions of Interest (EOI) from clubs and associations regarding future potential regular and ongoing bookings of the indoor court, pool (aquatic lane hire) and rooms at the City of Melbourne's new Kensington Community Aquatic and Recreation Centre (KCARC), due to open in 2025.

The EOI process is being conducted to ensure a fair and transparent process for potential user groups to register their interest in facility hire while the new KCARC is under construction. The intent of the facility is to accommodate a variety of activities within the community and will not be considered a home base for any one club or group. The courts space will be allocated to a variety of different user groups across a range of sport and recreational activities, to encourage shared community access for people of all abilities.

Importantly, the EOI process is specifically for groups to express their interest in ongoing bookings only. Ongoing bookings are those that occur at regular intervals throughout each week or month over a period of a year. Guiding principles have been developed by the Y Victoria, to ensure the EOI process for court, pool and room usage meets the vision for the facility.

These principles are:

- A commitment to gender equality and women's rights
- Focus on gender equality via sports through seeking increased participation for females and low-income residents
- Demonstration of social inclusion activities for people with disabilities or socio-economic disadvantages; Aboriginal and Torres Strait Islander peoples; The CALD community; older people; LGBTQIA+ community; and/or new and emerging communities
- Encouragement of active and sustainable transport modes and environmentally sustainable practices

For groups seeking a one-off or short-term booking, these options will be made available closer to the facility re-opening in 2025.

2. Fair Access

City of Melbourne and the Y Victoria are committed to implementing the [Fair Access Sport and Recreation Allocation and Use Policy](#) within KCARC. Fair Access in the City of Melbourne aims to improve opportunities for women and girls and other under-represented groups to participate in community sport and recreation activities.

The purpose of the policy is to:

- Establish a clear, consistent, transparent and equitable approach to allocating the City of Melbourne's recreation infrastructure
- Outline expectations for user groups regarding their role in improving gender-equitable access and use of The City of Melbourne's recreation facilities
- Establish criteria for prioritizing the allocation of spaces within community sport and recreation facilities

The aim is also to reach traditionally under-represented communities such as:

- Women and girls
- Older adults
- People with disability
- Children and youth
- People from low income or disadvantaged backgrounds
- The CALD community
- Indigenous and Torres Strait Islander people
- People with chronic health conditions
- People who have traditionally been non-users of the facilities
- LGBTQIA+ community



3. The new facility

The new Kensington Community Aquatic and Recreation Centre is currently being developed at the corner of Kensington Rd and Altona St, Kensington. This facility will see the development of a state-of-the-art community venue to improve and maintain health and wellbeing, play team sports, connect with others and meet specialised health needs. The facility is currently managed by the Y Victoria who are conducting this EOI process in conjunction with Council.

The old facility closed its doors at the end of August 2021 and construction is well underway. Construction of the facility is expected to be completed by early 2025. The facility will cater to the high demand for quality health, wellbeing and community facilities within the City of Melbourne municipality.

The new facility will include:

- Three full-sized multipurpose indoor sports courts
- Dedicated Learn to Swim pool
- 8-lane indoor 25m pool
- Children's water play area
- Accessible change rooms, including an adult accessible change facility
- Meeting / training room
- Improved gym facilities
- Three large flexible spaces suitable for a range of classes and community uses
- Café



4. Available areas for booking

Court 1

Basketball, Netball, Futsal and Badminton markings. Available for training and competition for a wide variety of sports. This court also has a curtain so that groups can be active in private.

Court 2

Basketball, and Netball. Available for training and competition for a wide variety of sports.

Court 3

Basketball, Netball, Volleyball, and Badminton markings. Available for training and competition for a wide variety of sports.

25m pool (8 lanes)

Available for hire on a per lane basis.

Meeting room

Has a total size of 40m2 and can accommodate approximately 30 people, inclusive of TV, table and chairs.

Variable Program rooms

Have three program rooms that vary in size from 95m2 to 200m2 people, inclusive of TV, table and chairs.

Opening hours

The proposed facility opening hours:
Monday - Thursday: 6:00am - 10:00pm
Friday: 6:00am - 8:00pm
Saturday & Sunday: 8:00am - 7:00pm

Booking hours

The facility has pre-existing programming run by the the Y, and therefore spaces during certain times will not be available for ongoing booking requests.
Spaces are available to hire during the facility opening hours, however please bear in mind that the pools close 15 minutes before the facility closes.

Area Charges

(prices are subject to change in line with annual fees and charges review)

Stadium Hire	Cost (per hour)
Full court (ie. Basketball, net-ball, futsal, volleyball etc)	\$62.70
Pool Hire	Cost (per lane, per hour)
25m pool	\$59.50
Room Hire	Cost (per hour)
Meeting Room	\$37.80
Variable Program Room Hire	Cost (per hour)
Meeting Room	\$62.70

5. Expression of interest (EOI) process

Organisation Eligibility

Criteria and the scoring for assessing the applications will be based on the user groups' ability to clearly demonstrate their commitment to the Guiding Principles mentioned in section 1 of the Fair Access Sport and Recreation Allocation and Use Policy section 2. The Y's vision at KCARC is to encourage and facilitate an extensive mix of user groups and activities across the facility.

EOI application process

- The EOI process will be advertised.
- Applications will be submitted to the Y via the attached application form.
- Applications will be reviewed and assessed by a panel without preference or bias.
- Successful applicants will be notified and will need to sign off on the Y's Venue Hire Agreement and provide relevant documentation.
- Unsuccessful applicants will be notified and may be offered alternative times or access.
- The bookings will be for the calendar year of 2025 and a similar process will be replicated towards the end of each year for the following year.

Timelines

- Applications open at the end of October 2024.
- Applications must be submitted via the application form.
- Applications close on Sunday 17 November 2024.
- Applications will be reviewed and assessed by a panel without preference or bias.
- Applicants will be contacted and notified of the outcome of their application in December 2024.

For more information about the EOI for KCARC, please contact us KCARC at kcarcenquiries@ymca.org.au.

Assessment criteria

Category	Assessment Criteria
Mandatory/ Eligibility Criteria	<p>Groups must:</p> <ul style="list-style-type: none"> • Have public liability insurance for a minimum of 20 million dollars, if you are an organisation, agency, company, not-for-profit group • Be a registered legal entity (such as an incorporated association) if you are one the groups listed above • Accept and adhere to Kensington Community and Aquatic Recreation Centre's Venue Hire Agreement terms and conditions • Not have any outstanding debts owed to the City of Melbourne or the Y (unless a payment plan is in place and being adhered to) • Adhere to the Y's Safeguarding Children and Young People Policy and Procedure and the child safety standards • Commit to the Fair Access Guiding Principles and Objectives • Complete and submit an annual inclusion self-assessment • Demonstrate connection of participants to the City of Melbourne • Adhere to the Victorian Government's Fair Play Policy • Adhere to City of Melbourne's policies and requirements regarding smoking and vaping, alcohol, gambling preference for the provision of healthy food and sun safety • Provide facility usage date i.e. participation information, program details and any other supporting documents as requested • Affiliation with a State Sporting Association (SSA) or National Sporting Body, if applicable

Assessment criteria (cont.)

Championing Gender Equity and Fair Access Indicators***	<ul style="list-style-type: none">• Provide a current Inclusion Action Plan• Membership and team composition demonstrates gender equity and Fair Access participation pathways (e.g. junior or senior, all gender or mixed, women only, all abilities).• Evidence of undertaking modified programs or activities encouraging participation by women and girls and underrepresented groups. Examples include non-competitive, accessible, developmental, social or family friendly activities or initiatives• Ability to demonstrate diversity and equity in leadership positions, including board or committee members and coaching and support staff• Ability to provide evidence of completed training and education in diversity, equity and inclusion in community sport and recreation• Proof of equitable scheduling for all users, with women and girls and underrepresented groups allocated favorable times
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*** Please note that the Champion Gender Equity and Fair Access indicators are not mandatory, however priority access will be given to groups that comply with the indicators.

6. Hire agreement

All successful applicants must enter into a legally binding annual Venue Hire Agreement. The service agreement will outline the terms and conditions.

